

**Standard Operating Procedure for
Determination of Dissolved Inorganic Ammonium (NH₄) in Fresh/Estuarine/Coastal
Waters
(References Standard Methods 4500-NH₃ G-1997)**

Document #: NASLDoc-019

**Revision 2017-3
Replaces Revision 2015
Effective May 1, 2017**

**I attest that I have reviewed this standard operating procedure and agree to comply
with all procedures outlined within this document.**

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Revised by: _____ Date: _____

Reviewed by: _____ Date: _____

Laboratory Supervisor: _____ Date: _____

Section 1.7: Changed to references Standard Methods 4500-NH3 G-1997
Section 3.4: Changed analytical range from 0.01-1.68 to 0.001-1.68
Section 3.5: Deleted preparation batch definition
Section 3.12.3: Changed CCV range to be done every 18-23 samples
Entire Document: Replaced deionized water with reagent water
Section 3.26: Added This is also referred to as the Quantitation Limit
Section 3.35: Added Also referred to as CRM
Section 3.42: Added Also referred to as CRM
Section 5.1: Changed should to must, Changed CBL Business Manager to CBL Associate
Director of Administration and Facilities Maintenance
Table 1: Updated and changed to new safety standards
Section 6.1: Added Windows 7 operating system
Section 7.7: Changed stock standard to be made in 500ml instead of 1L
Section 7.8: Removed the word regular
Section 7.10: Deleted information about making Aquakem Cleaning Solution the old way
Section 8.3: Added sample cups
Section 9.2.1: Added iDOC acronym
Section 9.2.4: Changed ambient water to natural water, Added and process through the
entire analytical procedure
Section 9.2.5: Deleted or a new matrix is encountered
Section 9.3.1: Deleted LRB above the lowest standard requires that the source of the
problem must be identified and corrected before proceeding with analysis
Section 9.3.4: Added reagent blanks to control charts, deleted set up an accuracy chart by
using percent recovery since the concentration of the QCS/SRM varies
Section 9.3.5: Added ICV to the CCV information, changed TV to say the expected value
Section 9.3.6: Deleted the section describing reagent blank
Section 9.4: Changed the % symbol to percent Section 9.7: Added Table 2
Section 10.1: Added 6 or 7 calibration points, removed the word regular, updated
ammonium calibrators
Section 9.2: Changed the Pearson r acceptance value to 0.995
Section 11: Added step by step details for using the Aquakem software
Section 11.16: Changed the word usual to recommended
Section 12.2: Added 20ppt and above to the description
Section 13: Deleted Method Performance Section
Section 14.1 (Now section 13): Removed USPEA Method 353.2 reference
Appendix A: Added Appendix A to describe the salinity effects on ammonium analysis

Determination of Dissolved Inorganic Ammonium (NH₄) in Fresh/Estuarine/Coastal Waters

1. SCOPE and APPLICATION

- 1.1 Determination of ammonium is by the Bertholet Reaction in which a blue-colored compound, similar to indophenol, forms when a solution of ammonium salt is added to sodium phenoxide. The method is used to analyze all ranges of salinity.
- 1.2 A Method Detection Limit (MDL) of 0.002 mg NH₄-N/L was determined using the Student's *t* value (3.14) times the standard deviation of seven low level replicates. If more than seven replicates are used to determine the MDL, refer to the Student's *t* test table for the appropriate n-1 value.
- 1.3 The Quantitation Limit/Reporting Limit for NH₄ was set at 0.014 mg NH₄-N/L.
- 1.4 The method is suitable for NH₄ concentrations 0.001 to 1.68 mg NH₄-N/L.
- 1.5 This procedure should be used by analysts experienced in the theory and application of aqueous inorganic analysis. Three months experience with an analyst, experienced in the analysis of ammonium in aqueous samples, is required.
- 1.6 This method can be used for all programs that require analysis of dissolved ammonium.
- 1.7 This procedure references Standard Methods 4500-NH₃ G-1997.

2. SUMMARY

2.1 Filtered samples are complexed with sodium potassium tartrate and sodium citrate. The complexed sample reacts with alkaline phenol and hypochlorite, catalyzed by sodium nitroprusside, yielding an intense blue color suitable for photometric measurement.

3. DEFINITIONS

- 3.1 Acceptance Criteria – Specified limits placed on characteristics of an item, process, or service defined in a requirement document. (ASQC)
- 3.2 Accuracy – The degree of agreement between an observed value and an accepted reference value. Accuracy includes a combination of random error (precision) and systematic error (bias) components which are due to sampling and analytical operations; a data quality indicator. (QAMS)
- 3.3 Aliquot – A discrete, measured, representative portion of a sample taken for analysis. (EPA QAD Glossary)

- 3.4 Analytical Range – 0.01292 to 1.68 mg NH₄-N/L. The overall analytical range is comprised of two distinct concentration ranges. A separate calibration is performed for each range. These ranges include 0.01292 to 0.168 mg NH₄-N/L, and 0.168 to 1.68 mg NH₄-N/L. Two sub-ranges are utilized so that samples can be analyzed on the most appropriate scale possible.
- 3.5 Batch – Environmental samples, which are prepared and /or analyzed together with the same process and personnel, using the same lot(s) of reagents. An **analytical batch** is composed of prepared environmental samples (extracts, digestates, concentrates) and/or those samples not requiring preparation, which are analyzed together as a group using the same calibration curve or factor. An analytical batch can include samples originating from various environmental matrices and can exceed 20 samples. (NELAC/EPA)
- 3.6 Blank- A sample that has not been exposed to the analyzed sample stream in order to monitor contamination during sampling, transport, storage or analysis. The blank is subjected to the usual analytical and measurement process to establish a zero baseline or background value and is sometimes used to adjust or correct routine analytical results. (ASQC)
- 3.7 Calibrate- To determine, by measurement or comparison with a standard, the correct value of each scale reading on a device. The levels of the applied calibration standard should bracket the range of planned or expected sample measurements. (NELAC)
- 3.8 Calibration – The set of operations which establish, under specified conditions, the relationship between values indicated by a measuring device. The levels of the applied calibration standard should bracket the range of planned or expected sample measurements. (NELAC)
- 3.9 Calibration Blank – A volume of reagent water fortified with the same matrix as the calibration standards, without analyte added.
- 3.10 Calibration Curve – The graphical relationship between known values, such as concentrations, or a series of calibration standards and their analytical response. (NELAC)
- 3.11 Calibration Method – A defined technical procedure for performing a calibration. (NELAC)
- 3.12 Calibration Standard – A substance or reference material used to calibrate an instrument. (QAMS)
- 3.12.1 Initial Calibration Standard (STD) – A series of standard solutions used to initially establish instrument calibration responses and develop calibration curves for individual target analytes.
- 3.12.2 Initial Calibration Verification (ICV) – An individual standard, **which may be the same compound used as the calibrating standard, but not from the same vendor unless confirmed as different lots**, analyzed initially, prior to any sample analysis, which verifies acceptability of the

calibration curve or previously established calibration curve.

- 3.12.3 Continuing Calibration Verification (CCV) – An individual standard **which may be the same as the calibrating standard** and is analyzed after every 10 field sample analyses.
- 3.13 Certified Reference Material (CRM) – A reference material one or more of whose property values are certified by a technically valid procedure, accompanied by or traceable to a certificate or other documentation which is issued by a certifying body. (ISO 17025)
- 3.14 Corrective Action – Action taken to eliminate the causes of an existing nonconformity, defect or other undesirable situation in order to prevent recurrence. (ISO 8402)
- 3.15 Deficiency – An unauthorized deviation from acceptable procedures or practices. (ASQC)
- 3.16 Demonstration of Capability – A procedure to establish the ability of the analyst to generate acceptable accuracy. (NELAC)
- 3.17 Detection Limit – The lowest concentration or amount of the target analyte that can be determined to be different from zero by a single measurement at a stated degree of confidence.
- 3.18 Duplicate Analysis – The analyses of measurements of the variable of interest performed identically on two sub samples (aliquots) of the same sample. The results from duplicate analyses are used to evaluate analytical or measurement precision but not the precision of sampling, preservation or storage internal to the laboratory. (EPA-QAD)
- 3.19 External Standard (ES) – A pure analyte (Ammonium Sulfate ($(\text{NH}_4)_2\text{SO}_4$)) that is measured in an experiment separate from the experiment used to measure the analyte(s) in the sample. The signal observed for a known quantity of the pure external standard is used to calibrate the instrument response for the corresponding analyte(s). The instrument response is used to calculate the concentrations of the analyte(s) in the unknown sample.
- 3.20 Field Duplicates (FD1 and FD2) – Two separate samples collected at the same time and place under identical circumstances and treated exactly the same throughout field and laboratory procedures. Analyses of FD1 and FD2 provide a measure of the precision associated with sample collection, preservation and storage, as well as with laboratory procedures.
- 3.21 Holding time – The maximum time that samples may be held prior to analysis and still be considered valid. (40 CFR Part 136) The time elapsed from the time of sampling to the time of extraction or analysis, as appropriate.
- 3.22 Laboratory Duplicates (LD1 and LD2) – Two aliquots of the same sample taken in the laboratory and analyzed separately with identical procedures. Analyses of LD1 and LD2 indicate precision associated with laboratory procedures, but not with sample collection, preservation, or storage procedures.

- 3.23 Laboratory Reagent Blank (LRB) – A matrix blank (i.e., Reagentwater) that is treated exactly as a sample including exposure to all glassware, equipment, solvents, and reagents that are used with other samples. The LRB is used to determine if method analytes or other interferences are present in the laboratory environment, the reagents, or the instrument.
- 3.24 Laboratory Control Sample (LCS) – A sample matrix, free from the analytes of interest, spiked with verified known amounts of analytes from a source independent of the calibration standard or a material containing known and verified amounts of analytes. The LCS is generally used to establish intra-laboratory or analyst-specific precision and bias or to assess the performance of all or a portion of the measurement system. (NELAC)
- 3.25 Limit of Detection (LOD) – The lowest concentration level that can be determined by a single analysis and with a defined level of confidence to be statistically different from a blank. (ACS)
- 3.26 Limit of Quantitation (LOQ) – The minimum levels, concentrations, or quantities of a target variable (target analyte) that can be reported with a specified degree of confidence. The LOQ is set at 3 to 10 times the LOD such that it is \geq the lower standard.. This is also referred to as the Quantitation Limit.
- 3.27 Linear Dynamic Range (LDR) – The absolute quantity over which the instrument response to an analyte is linear. This specification is also referred to as the Linear Calibration Range (LCR).
- 3.28 Material Safety Data Sheets (MSDS) – Written information provided by vendors concerning a chemical’s toxicity, health hazards, physical properties, fire, and reactivity data including storage, spill, and handling precautions.
- 3.29 May – Denotes permitted action, but not required action. (NELAC)
- 3.30 Method Detection Limit (MDL) – The minimum concentration of an analyte that can be identified, measured, and reported with 99% confidence that the analyte concentration is greater than zero (Standard Methods).
- 3.31 Must – Denotes a requirement that must be met. (Random House College Dictionary)
- 3.32 Photometer – measures the absorbance of the solution in the cell in a multicell cuvette. Light passes from the lamp through the condensing lenses to the interference filter. The plane surface of the first condensing lens is coated with a material which reflects heat and infrared light. The filters are mounted on a filter wheel. There are 15 positions for filters. Each filter corresponds to a wavelength of interest. The 630 nm filter is specified by the test definition for ammonium. After passing through the filter the light is converted into a stream of light pulses by a chopper. Then the light is directed via a quartz fiber through a focusing lens and a slit to the beam divider. The

beam divider divides the light into two parts. A specified portion is reflected to the reference detector, which monitors the light level fluctuations. The remaining major portion of the light beam goes through the liquid in the cell to the signal detector, which measures the amount of light absorbed.

- 3.33 Precision – The degree to which a set of observations or measurements of the same property, obtained under similar conditions, conform to themselves; a data quality indicator. Precision is usually expressed as standard deviation, variance or range, in either absolute or relative terms. (NELAC)
- 3.34 Preservation – Refrigeration, freezing, and/or reagents added at the time of sample collection (or later) to maintain the chemical and or biological integrity of the sample.
- 3.35 Quality Control Sample (QCS) – A sample of analyte of known and certified concentration. The QCS is obtained from a source external to the laboratory and different from the source of calibration standards. It is used to check laboratory performance with externally prepared test materials. Also referred to as CRM.
- 3.36 Run Cycle – Typically a day of operation – the entire analytical sequence from sampling the first standard to the last sample of the day.
- 3.37 Sample Segment – Bar-coded metal tray that holds up to fourteen four milliliter auto analyzer vials containing samples or standards. The user identifies each vial in the operating software.
- 3.38 Sample Segment Holder – An automated temperature controlled carousel that contains up to six sample segments. This carousel spins in clockwise or counterclockwise manner to move the sample segments into position for analysis. This carousel format allows for continuous processing.
- 3.39 Sensitivity – The capability of a test method or instrument to discriminate between measurement responses representing different levels (concentrations) of a variable of interest.
- 3.40 Shall – Denotes a requirement that is mandatory whenever the criterion for conformance with the specification requires that there be no deviation. (ANSI)
- 3.41 Should – Denotes a guideline or recommendation whenever noncompliance with the specification is permissible. (ANSI)
- 3.42 Standard Reference Material (SRM) – Material which has been certified for specific analytes by a variety of analytical techniques and/or by numerous laboratories using similar analytical techniques. These may consist of pure chemicals, buffers, or compositional standards. The materials are used as an indication of the accuracy of a specific analytical technique. Also referred to as CRM.
- 3.43 Test Definition – A photometric test consisting of a user defined testing sequence, reagent additions, calibration standards, incubations and absorption results.

3.44 Test Flow – Functions to define the parameter for reagent and sample dispensing, dilution, incubation and measurement.

4 INTERFERENCES

- 4.1 Suspended matter in the sample will scatter light as it passes through the cuvette to the detector. High blank responses will result. The identified sample will be reanalyzed.
- 4.2 Blemishes in the cuvette, as result of the manufacturing process, will result in high blank responses. The identified sample will be reanalyzed.
- 4.3 Seawater contains calcium and magnesium ions in sufficient concentrations to cause precipitation during analysis, reducing color production. Adding sodium potassium tartrate and sodium citrate reduces the interference.
- 4.4 Eliminate any added acidity in samples because intensity of measured color is pH-dependent.

5 SAFETY

- 5.1 Safety precautions must be taken when handling reagents, samples and equipment in the laboratory. Protective clothing including lab coats, safety glasses and enclosed shoes must be worn. In certain situations, it will be necessary to also use gloves and/or a face shield. If solutions come in contact with eyes, flush with water continuously for 15 minutes. If solutions come in contact with skin, wash thoroughly with soap and water. Contact Solomons Rescue Squad (911) if emergency treatment is needed and also inform the CBL Associate Director of Administration and Facilities Maintenance of the incident. Contact the CBL Associate Director of Administration and Facilities Maintenance if additional treatment is required.
- 5.2 The toxicity or carcinogenicity of each reagent used in this procedure may not have been fully established. Each chemical should be regarded as a potential health hazard and exposure should be as low as reasonably achievable. Cautions are included for known hazardous materials and procedures.
- 5.3 Do not wear jewelry when troubleshooting electrical components. Even low voltage points are dangerous and can injure if allowed to short circuit.
- 5.4 The following hazard classifications are listed for the chemicals used in this procedure. Detailed information is provided on Material Safety Data Sheets (MSDS).

Table 1

Chemical	Health Hazard	Fire Hazard	Instability Hazard	Specific Hazard	
Sodium potassium tartrate	1	1	0		
Sodium citrate	1	1	0		
Sulfuric acid	4	0	2	ACID, COR	
Phenol	1	0	1		
Sodium hydroxide	3	0	1	ALK, COR	
Sodium nitroprusside	2	0	0		
Ammonium sulfate	2	0	0		
Chloroform	3	0	0		

On a scale of 0 to 4 the substance is rated on four hazard categories: health, flammability, reactivity, and contact. (0 is non-hazardous and 4 is extremely hazardous)

HAZARD RATING

Health Hazard - Blue: 4 – deadly, 3 – extreme danger, 2 – hazardous, 1 – slightly hazardous, 0 – normal material

Fire Hazard - Red: Flash Points: 4 – below 73° F, 3 – below 100° F, 2 – below 200° F, 1 – above 200° F, 0 – will not burn

Instability Hazard - Yellow: 4 – may detonate, 3 – Shock and heat may detonate, 2 – violent chemical change, 1 – unstable is heated, 0 - stable

Specific Hazard - White: Acid = ACID, Alkali = ALK, Corrosive = COR, Oxidizer = OXY

6 EQUIPMENT AND SUPPLIES

6.1 Aqaquem 250 multi-wavelength automated discrete photometric analyzer. Aqaquem 250 control software operates on a computer running Microsoft Windows NT,XP, or 7 operating system.

- 6.2 Freezer, capable of maintaining $-20 \pm 5^\circ \text{C}$.
- 6.3 Lab ware – All reusable lab ware (glass, Teflon, plastic, etc) should be sufficiently clean for the task objectives. This laboratory cleans all lab ware related to this method with a 10% HCl (v/v) acid rinse.

7 REAGENTS AND STANDARDS

- 7.1 Purity of Water – Unless otherwise indicated, references to water shall be understood to mean reagent water conforming to Specification D 1193, Type I. Freshly prepared water should be used for making the standards intended for calibration. The detection limits of this method will be limited by the purity of the water and reagents used to make the standards.
- 7.2 Purity of Reagents – Reagent grade chemicals shall be used in all tests. Unless otherwise indicated, it is intended that all reagents shall conform to specifications of the Committee on Analytical Reagents of the American Chemical Society, where such specifications are available. Other grades may be used, provided it is first ascertained that the reagent is of sufficiently high purity to permit its use without compromising the accuracy of the determination.

7.3 Complexing reagent

Sodium potassium tartrate ($\text{KNaC}_4\text{H}_4\text{O}_6 \cdot 4\text{H}_2\text{O}$)	19.5 g
Sodium citrate ($\text{C}_6\text{H}_8\text{N}_2 \text{O}_2\text{S}$)	14.0 g
Sulfuric acid (H_2SO_4), concentrated (sp. gr. 1.84)	as required

In a 1000 mL beaker, dissolve 19.5 g sodium potassium tartrate and 14.0 g sodium citrate in approximately 500 mL reagent water. Place on heated magnetic stir plate. After dissolution, add 1 mL 5M NaOH and allow to boil uncovered until volume is reduced to 300 mL. Remove from heat, cool and add 1 mL 5N HCl. Bring volume to ~400 mL with reagent water and adjust the pH of the solution to 5.0 using concentrated sulfuric acid. Transfer solution to a 500 mL volumetric flask and bring to volume with reagent water. Write name of preparer, preparation date, reagent manufacturer, manufacturer's lot number in the Analytical Reagent log book. Store flask in dark at room temperature. Reagent is stable for six months.

7.4 Alkaline phenol solution

Phenol ($\text{C}_6\text{H}_5\text{OH}$), 88%	23.6 mL
Sodium hydroxide (NaOH), 50% (w/w)	18.0 g

In a 250 mL volumetric flask, slowly add 23.6 mL of 88% phenol to approximately 150 mL reagent water. While in an ice bath, add exactly 18 g of 50% (w/w) sodium hydroxide to the phenol/water solution. Bring flask to volume with reagent water. Store reagent in light resistant container in refrigerator. Write name of preparer, preparation date, reagent manufacturer, manufacturer's lot number in the Analytical Reagent log book. Reagent is stable for two weeks.

WARNING: Phenol is extremely dangerous and should be handled accordingly. Prepare in an operating fume hood wearing protective gloves.

7.5 Sodium hypochlorite, 1% –

Sodium hypochlorite (Clorox Regular – 8.25%)	32 mL
Reagent water	200 mL

In a 250 mL brown poly bottle, dilute 32 mL of commercially available bleach containing 8.25% sodium hypochlorite with 200 mL reagent water. Write name of preparer, preparation date, manufacturer, date Clorox purchased in the Analytical Reagent log book. Reagent is stable for two days at room temperature.

7.6 Sodium nitroprusside (Sodium nitroferricyanide), 0.05% –

Sodium nitroprusside	0.5 g
Reagent water	up to 1000 mL

In a 1000 mL flask, dissolve 0.5 g of sodium nitroprusside in 900 mL reagent water. Dilute to 1000 mL with reagent water and transfer to brown poly bottle. Write name of preparer, preparation date, reagent manufacturer, manufacturer lot number in the Analytical Reagent log book. Reagent is stable for 12 months at room temperature.

7.7 Ammonium Stock Standard, 1,500 μ M –

Ammonium Sulfate $[(\text{NH}_4)_2\text{SO}_4]$, primary standard grade, dried at 45°C	0.0501 g
Reagent water	up to 500 mL

In a 500 mL volumetric flask, dissolve 0.0501 g of ammonium sulfate in ~400 mL of reagent water. Dilute to 500 mL with reagent water (1 mL contains 1.5 μ moles N). Transfer to glass bottle. Add 1 mL of chloroform as a preservative. Write name of preparer, preparation date, standard manufacturer, manufacturer lot number in the Analytical Standard log book. Store at room temperature. Make fresh every 6 months.

7.8 Working Ammonium Standard –

Stock Ammonium Standard	0.80 mL
Reagent water	up to 100 mL

In a volumetric flask, dilute 0.80 mL of Stock Ammonium Standard to 100 mL with reagent water to yield a concentration of 12 μ M NH_4 –N/L (0.168 mg N/L). Write name of preparer, preparation date, Ammonium Stock Standard preparation date in the Analytical Standard log book. Make fresh every month.

7.9 Working High Ammonium Standard –

Stock Ammonium Standard	8.00 mL
Reagent water	up to 100 mL

In a volumetric flask, dilute 8.00 mL of Stock Ammonium Standard to 100 mL with reagent water to yield a concentration of 120 μ M NH_4 –N/L (1.68 mg N/L). Write name of preparer, preparation date, Ammonium

Stock Standard preparation date in the Analytical Standard log book.
Make fresh every month.

- 7.10 Aquakem Cleaning Solution –
Clorox 55.0 mL
In a 100 mL volumetric flask, dilute 55.0 mL of Clorox to volume with reagent water to yield a concentration of 75% Clorox. Write name of preparer, preparation date, reagent manufacturer, manufacturer lot number in the Analytical Reagent log book. Reagent is stable for six months.

8 SAMPLE COLLECTION, PRESERVATION, AND STORAGE

- 8.1 Water collected for ammonium should be filtered through a Whatman GF/F glass fiber filter (nominal pore size 0.7 μm), or equivalent.
- 8.2 Water collected for ammonium should be measured for salinity.
- 8.3 Water collected for ammonium should be frozen at $\leq -20^\circ\text{C}$. The AutoAnalyzer vial container (sample cups) should be clean and sample rinsed.
- 8.4 Frozen ammonium samples may be stored up to 28 days. It has been shown that frozen QCS samples up to a year old still fall well within the control limits.
- 8.5 Ammonium samples may be refrigerated at 4°C for no longer than one day.

9 QUALITY CONTROL

- 9.1 The laboratory is required to operate a formal quality control (QC) program. The minimum requirements of this program consist of an initial demonstration of laboratory capability and the continued analysis of laboratory instrument blanks and calibration standard material, analyzed as samples, as a continuing check on performance. The laboratory is required to maintain performance records that define the quality of data generated.
- 9.2 Initial Demonstration of Performance
- 9.2.1 The initial demonstration of capability (iDOC)– is used to characterize instrument performance (MDLs) and laboratory performance (analysis of QC samples) prior to the analyses conducted by this procedure.
- 9.2.2 Linear Dynamic Range – LDR (Linear Calibration Range) should be established for ammonium using appropriate five point calibration curve.
- 9.2.3 Quality Control Sample (QCS/SRM) – When using this procedure, a quality control sample is required to be analyzed at the beginning of the run and every batch, to verify data quality and acceptable

instrument performance. If the determined concentrations are not within $\pm 3s$ of the certified values, performance of the determinative step of the method is unacceptable. The source of the problem must be identified and corrected before either proceeding with the initial determination of MDLs or continuing with analyses.

- 9.2.4 Method Detection Limits (MDLs) – MDLs should be established for ammonium using a low level water sample. To determine the MDL values, analyze seven replicate aliquots of water and process through the entire analytical procedure. Perform all calculations defined in the procedure (Section 12) and report the concentration values in the appropriate units. Calculate the MDL as follows: $MDL = St_{(n-1,1-\alpha=0.99)}$
Where, S = Standard deviation of the replicate analyses.
n=number of replicates
 $t_{(n-1,1-\alpha=0.99)}$ = Student's *t* value for the 99% confidence level with n-1 degrees of freedom ($t=3.14$ for 7 replicates.)

- 9.2.5 MDLs shall be determined yearly and whenever there is a significant change in instrument response or a significant change in instrument configuration.

9.3 Assessing Laboratory Performance

- 9.3.1 Laboratory Reagent Blank (LRB) – The laboratory must analyze at least one LRB with each batch of samples. The LRB consists of Nanopure water treated the same as the samples. Analyte found in LRB indicates possible reagent or laboratory environment contamination. LRB data are used to assess and correct contamination from the laboratory environment
- 9.3.2 Quality Control Sample (QCS)/ Standard Reference Material (SRM) – When using this procedure, a quality control sample is required to be analyzed at the beginning of the run and every batch, to verify data quality and acceptable instrument performance. If the determined concentrations are not within $\pm 3s$ of the certified values, performance of the determinative step of the method is unacceptable. The source of the problem must be identified and corrected before either proceeding with the initial determination of MDLs or continuing with the analyses. The results of these QCS/SRM samples shall be used to determine batch acceptance.
- 9.3.3 The QCS are obtained from a source external to the laboratory and different from the source of calibration standards.
- 9.3.4 Control Charts – The Accuracy Control Chart for QCS/SRM samples and reagent blanks is constructed from the average and standard deviation of the 20 most recent QCS/SRM measurements. The accuracy chart includes upper and lower warning levels ($WL=\pm 2s$) and

upper and lower control levels ($CL=\pm 3s$). These values are derived from stated values of the QCS/SRM. The standard deviation (s) is specified relative to statistical confidence levels of 95% for WLs and 99% for CLs. Enter QCS/SRM results on the chart each time the sample is analyzed

- 9.3.5 Calibration Verification, Initial and Continuing (ICV/CCV) – Immediately following calibration (ICV) and following every 10 samples (CCV), one calibration verification of 6.0 μM $\text{NH}_4\text{-N/L}$ (0.126 mg N/L) NH_4 , 60 μM $\text{NH}_4\text{-N/L}$ (1.26 mg N/L) NH_4HIGH , is analyzed to assess instrument performance. The CCVs are made from the same material as calibration standards [$(\text{NH}_4)_2\text{SO}_4$], and are to be within the expected value $\pm 3s$. Failure to meet the criteria requires correcting the problem, including reanalysis of any affected samples. If not enough sample exists, the data must be qualified if reported.

9.4 Assessing Analyte Recovery - Percent Recovery

- 9.4.1 Analyte recovery is assessed through percent recoveries of laboratory spikes of samples.
- 9.4.2 Percent Recovery = (Actual value/Expected value) X 100.

9.5 Assessing Analyte Precision – Relative Percent Difference

- 9.5.1 Analyte replication is assessed through duplicate analyses of samples – Relative Percent Difference.
- 9.5.2 $\text{RPD} = (\text{Laboratory Duplicate Result 1} - \text{Laboratory Duplicate Result 2}) / [(\text{Laboratory Duplicate Result 1} + \text{Laboratory Duplicate Result 2}) / 2] \times 100$

9.6 Corrective Actions for Out of Control Data

- 9.6.1 Control limit – If one measurement exceeds Accuracy Control Chart CL, repeat the analysis immediately. If the repeat measurement is within the CL, continue analyses; if it exceeds the CL, discontinue analyses and correct the problem.
- 9.6.2 Warning limit – If two out of three successive points exceed Accuracy Control Chart WL, analyze another sample. If the next point is within WL, continue analyses; if the next point exceeds the WL, evaluate potential bias and correct the problem.
- 9.6.3 Trending – If seven successive Accuracy Control Chart measurements are on the same side of the central line, discontinue analyses and correct the problem.
- 9.6.4 When external QCS samples are out of control, correct the problem. Reanalyze the samples analyzed between the last in-control measurement and the out-of-control one.
- 9.6.5 When external CCV samples are out of control, correct the problem. Reanalyze the samples analyzed between the last in-control measurement and the out-of-control one.

9.7 General Operation - To assure optimal operation and analytical results, the Reagent Blank and CCV are tracked daily in the raw data file, copied to Reagent Blank and CCV Control Charts.

Table 2

QC Indicator	Acceptance/ Action Limits	Action	Frequency (Batch)
Correlation Coefficient	≥ 0.995	If <0.995 , evaluate data points of the calibration curve. If any data point is outside established limits, reject as outlier.	1 per batch if acceptable.
Quality Control Sample (QCS)/ Certified Reference Material (CRM)	$\pm 10\%$	If QCS value is outside $\pm 10\%$ of the target value reject the run, correct the problem and rerun samples.	Beginning of run and every 20 samples.
Initial Calibration Verification (ICV)	$\pm 10\%$	Recalibrate if outside acceptance limits.	Beginning of run following standard curve.
Continuing Calibration Verification (CCV)	$\pm 10\%$	If outside 10%, correct the problem. Rerun all samples following the last in-control CCV.	After every 10 samples.
Method Blank/Laboratory Reagent Blank (LRB)	\leq Method Quantitation Limit	If the LRB exceeds the quantitation limit, results are suspect. Rerun the LRB. If the concentration still exceeds the quantitation limit, reject or qualify the data, or raise the quantitation limit.	Following the ICV and after every 10 samples prior to the CCV.
Laboratory Fortified Sample Matrix Spike	$\pm 10\%$	If the recovery of any analyte falls outside the designated acceptance limits and the QCS is in control, the recovery problem is judged matrix induced. Repeat the LFM and if the sample results are again outside the acceptable recovery range, the sample should be reported with a "matrix induced bias" qualifier.	After every 10 samples.

Laboratory Duplicate	± 10%	If the RPD fails to meet the acceptance limits, the samples should be reanalyzed. If the RPD again fails to meet the acceptance limits, the sample must be reported with a qualifier identifying the sample analysis result as not having acceptable RPD for duplicate analysis.	After every 20 samples.
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10 CALIBRATION AND STANDARDIZATION

10.1 Calibration – Daily calibration must be performed before sample analysis may begin. Six or seven point calibrations are used with each of the two sub-calibrations that cover the analytical range. Two working ammonium standards are used to produce the calibrators for each set of two calibration curves. The instrument performs serial dilutions of working standards to produce the six or seven calibrators defined for each curve. The following outlines the preparation of the working standards and the following table describes the subsequent serial dilutions the instrument performs to make each standard for each of the two calibration curves.

Ammonium Working Standards:

NH4 (NH4CBL2)

Working Standard 0.168 mg N/L (0.8 mL stock standard to 100 mL)

Working CCV 0.126 mg N/L (0.6 mL stock standard to 100 mL)

NH4HIGH

Working Standard 1.68 mg N/L (8.0 mL stock standard to 100 mL)

Working CCV 1.26 mg N/L (6.0 mL stock standard to 100 mL)

Table 3 Ammonium Calibrators:

Test Name	Working Standard	Dilution Factor	Concentration mg N/L
NH4CBL2	0.168 mg N/L	1+12	0.01292
	0.168 mg N/L	1+9	0.0168
	0.168 mg N/L	1+6	0.024
	0.168 mg N/L	1+4	0.0336
	0.168 mg N/L	1+2	0.056
	0.168 mg N/L	1+1	0.084
	0.168 mg N/L	1+0	0.168
NH4HIGH	1.68 mg N/L	1+9	0.168
	1.68 mg N/L	1+6	0.24

	1.68 mg N/L	1+3	0.42
	1.68 mg N/L	1+2	0.56
	1.68 mg N/L	1+1	0.84
	1.68 mg N/L	1+0	1.68

10.2 The instrument software prepares a standard curve for each set of calibrators. A graph plotting measured absorbance against standard concentration is presented for review and approval. If acceptance criteria are not met the entire curve can be reanalyzed or individual standards can be reanalyzed. One standard value (original or reanalyzed) for each and every standard is incorporated in the curve. The coefficient of determination (Pearson's r value) for the calibration curve as well as the calculated concentration of each calibrator is reviewed. The calculated value of each calibrator must be within ten percent of the expected value. The coefficient of determination (Pearson's r value) for the calibration curve must be greater than 0.9950.

11 PROCEDURE – DAILY OPERATIONS QUALITY CONTROL

- 11.1 Turn on computer. Computer will automatically initiate Konelab software. Once software is running, turn on instrument and allow connection between instrument and computer to complete.
- 11.2 Discard any water remaining in the water reservoir from the previous analytical run. Fill the water reservoir with fresh reagent water.
- 11.3 Remove samples from freezer to be analyzed. Allow samples to begin thawing. Begin daily bench sheet documentation.
- 11.4 Place cuvette waste box into cuvette waste sliding drawer.
- 11.5 Once water reservoir is full, use instrument software to click More, Instrument Actions, and Perform Water Wash.– complete at least five perform water wash cycles
- 11.6 After performing water washes, clean the dispensing needle by performing test washes. Click More, Instrument Actions, More, Adjustment Program. Once in the Adjustment Program click, 4-Dispensing Unit, 1-Dispenser, 8-Test Wash. Perform 8 to 10 Test Washing. When complete, press “Q” to quit until you are able to bring up the Main Page.
- 11.7 Perform Start Up operations by clicking Start Up at the bottom of the Main Page.
- 11.8 Gather working standards and reagents from refrigerator or dark cabinet under sink during startup. Assess standards and reagents. Remake anything that has exceeded the time over which it is considered stable.
- 11.9 Once startup is complete, check the instrument water blanks by clicking More, Instrument Actions, More, Check Water Blank. If any of the instrument blanks are outside their predefined and software controlled limits, the user will be notified on the main menu page. User takes corrective action to return instrument functions to controlled limits.

- 11.10 Load reagents in specified position in reagent carousel and place in refrigerated reagent compartment. Reagent positions can be found by clicking reagents at the top of the main page.
- 11.11 Load working standards in a sample segment, identify the standards in their positions from the drop down menus at the individual segment positions, and load into instrument. . (Click Samples from the top of the Main Page, then click desired segment number.)
- 11.12 Select the methods to be calibrated by clicking Calibr./QC Selection on the bottom of the main page. Click NH4CBL2, and NH4HIGH as the two methods to be calibrated, then click Calibrate at the bottom of the page. The two methods will now show as pending. Return to the main page..
- 11.13 Start instrument and calibration by clicking Page Up on the keyboard. This may also be a green button on the keyboard – See test flow below for stepwise instrument functions for the analysis of standards and samples.

Test Flow – Method of Analysis, Stepwise

- 100 µL sample to cuvette with mixing
 - 55 µL Complexing Reagent to cuvette with mixing
 - 33 µL Alkaline Phenol Reagent to cuvette with mixing
 - Blank response measurement at 630 nm
 - 26 µL Sodium Hypochlorite Reagent to cuvette with mixing
 - 33 µL Sodium Nitroprusside Reagent to cuvette with mixing
 - Incubation, 420 seconds, 37°C
 - End point absorbance measurement, 630 nm
 - Software processes absorbance value, blank response value and uses calibration curve to calculate analyte concentration (mg/L N as NH₄)
 - User is notified if any measured values used to calculate final concentration are outside preset limits. If so, analyst has options to accept result, rerun the sample or rerun the sample diluted to a user or software specified factor.
 - User is notified of each blank response value. Blank response >0.005 absorbance units indicates a scratched cuvette or turbid sample. If the blank response value exceeds 0.005 absorbance units, the analyst specifies that the sample is reanalyzed. If the blank response value of the reanalyzed sample is <0.005 absorbance units, the reanalyzed result is accepted. If the same concentration and blank response value >0.005 absorbance units is again obtained, the results are accepted.
- 11.14 Organize samples, reagent blanks, check standards and all quality control samples while instrument performs calibrations.
- 11.15 As calibration curves are produced by the instrument, review them for acceptability. The instrument software prepares a standard curve for each set of calibrators. A graph plotting measured absorbance against standard concentration is presented for review and approval. If acceptance criteria are not met, either the entire curve shall be reanalyzed or individual standards shall be reanalyzed,

- depending on the violation. One standard value (original or reanalyzed) for each and every calibrator is incorporated in the curve.
- 11.16 Once calibration curves are accepted, samples are loaded into the sample segments and loaded into the instrument for analysis. After the Reagent Blank, the first sample analyzed should be an ICV/CRM (initial calibration verification) sample. Additionally, CCVs are also analyzed prior to any sample analysis. There should be one CCV sample for each calibration curve, of a concentration close to the middle of each range. The following are recommended CCV samples for each curve: 0.126 mg N/L for NH4CBL2 and 1.26 mg N/L for NH4HIGH.
- 11.17 Samples are loaded into the segments and analyzed. CCV (Continuing Calibration Verification) samples (one for each of the two calibration ranges) follow every 10 samples. Standard Reference Material (SRM) samples, as well as Laboratory Reagent Blanks (LRB) are scattered throughout the analytical batch. Throughout the analytical batch, samples are chosen as laboratory duplicates and laboratory spikes to assess analyte precision and analyte recovery, respectively. The total number of duplicates and spikes performed will be equal or greater to ten percent of the total number of samples in the analytical batch.
- 11.18 As sample analysis is complete, results must be reviewed and accepted manually. If results fall outside acceptance limits, the sample should be reanalyzed. If sample result exceeds the highest standard of the highest calibration range, the samples can be automatically diluted by the instrument and reanalyzed. If the result is such that it will fall within a higher calibration range, it should be reanalyzed in the higher range. If the result is such that it will fall within a lower calibration range, it should be reanalyzed within the lower range.
- 11.19 User reviews salinity of samples. If any sample salinity concentration is greater than 20 ppt, the analyst reanalyzes the sample diluted to a user specified factor to obtain a salinity ≤ 10 ppt.
- 11.20 Upon completion of all analysis, results are saved to a daily report file. Click Report on the bottom of the main page, More, Results To File, and select one row per result. The file is then named by the run date. The daily report file for analytical batch of January 1, 2017 would be named 010117. The file is converted to Microsoft Excel for data work up. Remaining samples are discarded.
- 11.21 All reagents are removed from the reagent chamber and returned to the refrigerator or dark cabinet. Reagents that have exceeded their stability period are discarded.
- 11.22 Click on Stand By on the bottom of the main page and insert Aquakem Cleaning Solution into the instrument. This initiates shut down procedures. Daily files are cleared from the instrument software by clicking More, Management, Clear Daily Files. The software is exited and the instrument is turned off. The computer is turned off.
- 11.23 The waste is flushed down the drain with copious amounts of tap water. The waste cuvette box is moved to the fume hood and covered.

12 DATA ANALYSIS AND CALCULATIONS

- 12.1 Upon completion of all analysis, results are saved to a daily report file. The file is named by the run date. The daily report file for analytical batch of January 1, 2017 would be named 010117. The file is converted to Microsoft Excel for data work up. The instrument software has calculated final sample concentration from the designated standard curve, correcting each concentration for associated blank response and also for any user or instrument specified dilution. Dilution by the instrument is noted by software as analysis ensues and, also, documented in the Excel data report file. The analyst examines each row of data. Results are eliminated that are outside the limits of the calibration range, or have an unrepeated blank response measurement greater than 0.005 absorbance units.
- 12.2 The analyst examines all sample salinities provided by the client. Observed results for samples with salinities ≥ 20 ppt are mathematically corrected using an empirically derived equation (see appendix A for description), which is applied to the original undiluted observed concentration. If the undiluted sample with salinity ≥ 20 ppt requires dilution to bring the observed concentration into the appropriate analytical range the observed value is not subject to correction as the sample salinity resulting from the dilution will be less than 20ppt.

13 REFERENCES

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- 13.4 Kerouel, R. and A. Aminot. 1987. Procédure optimisée hors-contaminations pour l'analyse des éléments nutritifs dissous dans l'eau de mer. *Mar. Environ. Res* 22:19-32.

Appendix A

Ammonium determination in seawater employing indophenol blue requires correction for higher salinity samples due to the salt effect of magnesium ions diminishing the production of blue color. The ability of sodium potassium citrate and sodium citrate to mitigate this effect weakens at higher salinities. Full strength and diluted seawater from the Drake Passage (between South America and Antarctica) was employed to measure the extent of this effect. Drake Passage water has virtually no ammonium. Samples of Drake Passage water were diluted to varying salinities and their ammonium concentration measured. The samples were also spiked with ammonium standard, measured for ammonium and compared with standards prepared in reagent water. These experiments were repeated with freshly made standards and spiked water on twelve different days. From the data a regression equation (Figure 1) was established to correct high salinity ammonium data. The correction is insignificant and becomes unnecessary for sample salinities below 20 ppt.. Ammonium spikes of high salinity water from Maryland Coastal Bays yielded the same relationships as the Drake Passage data.

As NASL routinely encounters broad salinity ranges within a single analytical batch the follow equation, derived from this experiment, is applied to undiluted observed values of samples with salinities ≥ 20 ppt.

Salinity Corrected mg NH₄-N/L= (((100-((-1.14 X ppt sample salinity) +116))/100) +1) X uncorrected mg NH₄-N/L)