

## **Graduate Faculty Council Meeting**

10 May 2013

Appalachian Laboratory

Minutes of the Meeting

Present: Ed Houde (Chair, CBL), Don Boesch (President, UMCES), Andrew Elmore (AL), J. Davis (GSC and IMET), Feng Chen (IMET), Tom Fisher (HPL), Rose Jagus (IMET), Johan Schijf (CBL), Roy Weitzell (GSC and AL), Mike Wilberg (CBL)

The meeting was convened at 08:30.

This was the first meeting of the reconstituted UMCES Graduate Faculty Council. It was held during the Faculty Convocation. The meeting was open to all participants at the Convocation.

Introductions: Ed Houde introduced the newly appointed and elected Council members. In addition to those present, the following are on the Council: Bob Gardner (AL), Raleigh Hood (Faculty Senate and HPL), Ming Li (HPL).

Appointment Terms: Terms of members of the Council officially begin on 1 July 2013 and are for three years. It is recognized that terms of appointed Council members (the Lab Graduate Education Coordinators) may expire before a three-yr appointment terminates. Under that circumstance, replacement members will be appointed by the respective Lab Directors.

Chair's Presentation: Ed Houde gave a powerpoint presentation describing the Graduate Faculty Council and UMCES policies related to it.

Quorum for Graduate Faculty Voting: The Council members present voted unanimously to accept the policy as written in which a quorum at meetings consists of at least 50% of the UMCES Graduate Faculty (UMCES Policy III-7.10.III.B.2.c). The Council also agreed that simple majority votes of the Graduate Faculty were decisive. Additionally, email voting, as described in the Policy (III-7.10.III.B.3.b), was endorsed by the Council.

Exceptional Membership on the Graduate Faculty: "Exceptional" appointments to the UMCES Graduate Faculty are allowed, but not described well in the Policy (III-7.10.III.A.3). A committee of the Graduate Faculty Council (Elmore, Fisher, Wilberg) was appointed to develop criteria and describe such appointments for consideration by the Council on or before 15 July 2013.

UMCES Accreditation: Chair Houde noted the need for participation by faculty in the accreditation process now underway through the Middle States Commission on Higher

Education. He indicated that he would be calling on Council members to assist in this effort and asked for their support.

The meeting was adjourned at 09:20.