

## **Agenda and Meeting Minutes for FRA Council Meeting**

12/11/2024

### **Updates**

#### Past events

- Meeting with Fernando
- Zoom call with UMCES FRAs for the APT review by Alex and Jerry
- Policy reviews
- Updates: REEF students, Badging survey,

#### Election

Chair - Alexandra Fries

Vice-Chair - Julie Trommatter

Admin Council Rep - Theresa Murphy

Senate Faculty Rep – Casey Hodgkins

#### Nominations for each unit rep:

HPL - Julie Trommatter

IAN – Alexandra Fries

CBL – Theresa Murphy

AL – Olivia Hager, some assistance from Robyn Paulman

MD SG – Taryn Sudol, Natasha de la Cruz

IMET- Sabeena Nazar

#### List of FRAs on various ongoing committees

APT – Alex and Jerry

UMCES Strategic Planning Steering Committee – Sabeena

University Enterprise Risk Management (ERM) – Sabeena, Cindy Ross

University Safety Committee - Cindy Ross, Bailey Robertory

UMCES DEIC - Annie Carew

Chesapeake Global Collaboratory Steering Committee - none?

#### Questions

- Should we include the bylaws on the FRA Council website?

#### Handover Materials

- Update the email list with the new FRAS from Lisa Ross' email. (Jason Beveridge)
  - o Follow up every month or so
- Forward the email regarding the policy review with the council reps.
- Website update contact - Christina Cheezum ccheezum@umces.edu

## Other Items

- Send new council member info to Christina et al for website etc
- Put the bylaws/policy document on the website
- Get Essala on the next FRA Council meeting
- FRA Events
  - FRA-Paloosa
  - FRA meet and greet
- Increase FRA salaries, refer to minimum salary document
- Curate a list of all the FRAs at each unit
- New compliance officer, and safety issues, maybe Alex talk to new officer and see what their plan is
- Onboarding materials issue
  - Annual email from HR about right to know trainings and other things
  - AL development officer came up with an AL intranet guide to help new employees
    - Also highlights services in the area, grocery stores, housing, facilities, resources
  - Maybe also talk to Education office about resources they have for new students
  - Welcoming committee (CBL used to have one?)
- HPL working on developing a social engagement committee

## Updates

- CBL is hiring more FRAs, 2-3 new ones starting soon
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