

Faculty Senate Meeting
July 9, 2018

Present: Secor, Harris, Frank, Bailey, Chng, Stylinski, Castro, Nemazie, Sanford, Knauss

1. May 14 Minutes - D. Secor, H. Bailey – From Convocation.
 - a. Secor proposes using minutes to communicate with President Goodwin (as per our policies), as well as broader community.
2. CA Updates, Strategic Plan Development; Charge on UMCES-Faculty Meetings – D. Nemazie:
 - a. Nemazie email regarding attendance of UMCES community members at all-faculty meetings (e. g.convocation, commencement, early faculty retreat). Email outlines 3 questions to address as senate. How to hold these to maximize faculty time and how do we consider who should be included? How can we streamline information/website on this to be efficient? What about MEES Colloquium? Think through on timing as well (convocations more typically held at beginning of academic year).
 - Do this work as a faculty senate meeting, following solicitation of input from colleagues using standardized set of questions.
 - Hope to hear from Senate by November/December
 - Include Larry Sanford in discussion
 - b. Feedback on Faculty Expectations. Roman is taking lead on working with lab directors to respond to this.
 - c. Strategic Planning update: Initial sections being written now by smaller groups. Four groups related to research topics. Executive Council members taking lead on these that will then be reviewed by wider community. External project will be quite short (4-5 pages). Will also have an internal document that is more of an implementation plan. November 29-30 launch for this, all faculty invited and larger external community also included. This will take the place of a traditional Presidential Inauguration. Save the Date coming soon.
3. GFC, Education Updates – L. Sanford, A. Griffin
 - a. 21 New students in the fall. Good news.
 - b. MEES Program Committee meeting. Included adding a student member to this for better representation. MEES Program Director will be chair of MEES Program Committee. GRE scores optional, not a requirement for new students. GRE Scores will remain on evaluation rubric, but only included if students submit them. UMCES
 - c. Institutional assessment is moving forward in parallel with strategic plan (required by Middle States). Idea is to do an institutional report card to quantify numerous aspects of the institution (not just education). Will include faculty, staff, student input to assess community needs. Will include focus groups. Will include an outside consulting agency to help with survey. There will be an assessment team with staff, students, faculty, administration (2 from each). There was discussion of having IAN doing this as opposed to group not involved in governance issues. Discussed also being sure to do a diversity & inclusion assessment externally, even though report card will also include this. Possibly consider SEA CHANGE group to do this. The internal evaluation is needed every 2 years, so the report card approach is to set up a method to do this.
4. Convocation follow ups – D. Secor

- a. Dave is doing follow up with team leads
5. Senate Google Drive – D. Secor
- a. Purpose is to insure carry-over to next Senate Chair. Google Drive includes guidance document. Senate doesn't have by-laws (do have policy), but we do have precedents and these have been outlined in documents (e.g. election plans for labs, convocation guidance document, etc). Senate can be more pro-active, as well as re-active to charges.
 - b. Some things need to still be public – agenda and minutes. We will continue to post these to faculty senate website. Having google doc approach may improve efficiency (link to other documents, potentially write meeting minutes on google doc, we will experiment with this at next meeting).
6. Senate Chair Election – D. Secor
- a. There is a policy on this – available for 3 year term and tenured faculty. Tradition has been to do this on rotating basis (AL would be next on this tradition, but we can open to entire, eligible faculty).
 - b. Dave will send out message to seek nominations. We want to get this done so we can be ready for Regents Award efforts.
7. Other Senate transitions ?
- a. We should all check on our terms