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| https://www.umces.edu/sites/default/files/UMCES%20logo_jpeg.jpg | Office of Research Administration & Advancement  Safe & Inclusive Research Plan  For NSF-funded Fieldwork  **https://www.umces.edu/research-administration** |

*Text boxes will expand as needed.*

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| Plan Date or Version *(enter date the plan was prepared or updated, or a version number).* |  |
| KR Proposal Number: |  |
| Principal Investigator Name (plus Cell Phone and Email) |  |
| Off-Campus Location |  |
| Description of off-campus research activity *(fieldwork, research activities on vessels or aircraft, work in an off-campus location, etc.)* |  |
| Estimated Departure and Return Dates *(begin and end dates of off-campus research).* |  |
| Will participants have regular internet or cell service available? *(If no, what alternate arrangements are in place for participants to report suspected misconduct?)* |  |
| Will participants from other entities (governmental, company, sponsor, educational institutions, subrecipients) be involved? *If yes, are there any special arrangements or guidance participants need to make sure they know they should also report misconduct involving these individuals?* |  |
| Recommended contact for any suspected misbehavior *(note: participants remain free to use this contact or any other contact they prefer to report misconduct; more than one contact may be listed).* |  |
| Any special circumstances that necessitate special plans (*e.g., participants are at sea or other remote locations without ability to make contact with University reporting offices; only a single satellite phone is available for the group; there are physical or other barriers that may require special attention to ensure full participation; no local transportation to a safe space is likely to be available; variance in cultural norms might necessitate advance awareness training;*). If yes, what arrangements are in place to manage these special circumstances? |  |
| Other Comments or Information that participants may find useful.  *Include local police and medical services numbers; for international trips, it is wise to include embassy/consulate contact information if not already provided.* |  |

***Please be sure to provide a copy of this plan to every participant in your research prior to departure.***