

Summary of UMCES Graduate Student Council (GSC's) Current Communications Structure

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Please see below for a summary of the UMCES GSC's current communications structure. UMCES is comprised of four individual labs (Chesapeake Biological Lab, Horn Point Lab, IMET, and Appalachian Lab) across Maryland so we rely heavily on different communication strategies to ensure important information reaches all students.

Email Lists

The UMCES GSC uses listservs that have been created previously within the Gmail services to communicate with students and other groups within the institution. If new email lists are needed we are able to request those usually via our home laboratory. The main GSC listserv account that any student has the ability to send questions/comments/inquiries to is:

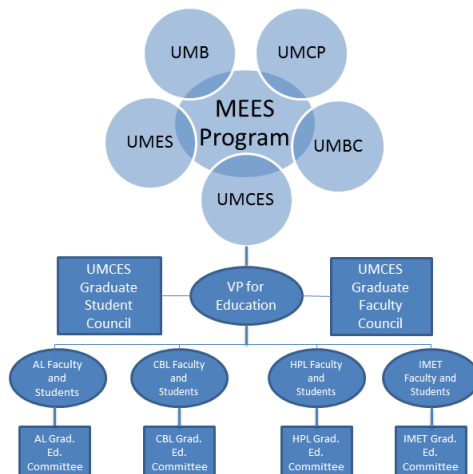
- gradautestudentcouncil@umces.edu

This is also the email address the chair and co-chair (and other members if needed) use to contact one another for setting meetings and sending specific campus updates. Anyone sending an email to this address sends that information to the 8 members of the committee (2 from each lab) and Amy Griffin who is the assistant to the VP for Education at UMCES who is the main administrative office the GSC works with. This ensures it reaches all of the campuses as well as the VP's office so the concern/inquiry can be addressed by the right lab or person.

Additionally, we all have access to all UMCES's listservs that include:

- An all UMCES student email (students@umces.edu)
- Individual all campus and all student (i.e. CBL, AL, IMET, HPL) email lists. Campuses can use these for the other campuses as well, i.e. if the chair sits at CBL and needs to contact only HPL students
- IMET is special and due to its connection with UMBC has an additional graduate student organization that has their own email (imetgsa-group@umbc.edu)

MEES-UMCES Relationships



Student Newsletter

The UMCES student newsletter (Covalent Bonds) was started in November 2017 by Amy Griffin. She contacts the GSC quarterly for updates and information from each of the campuses. Starting 2019, she is also including a chair and co-chair report. The newsletters are then sent via email to all UMCES students.

Content in the newsletter generally includes:

1. Any GSC updates
2. Names of each of the GSC representatives by campus
3. Any news from the campuses (i.e. new faculty, events, etc.)
4. A reminder section of important deadlines with contact information for both the VP of Education and Amy Griffin
5. A Student spotlight story
6. Upcoming events
7. Available scholarships and assistantships (both within UMD/UMCES and outside)
8. Upcoming conferences
9. Links to helpful pages on the UMCES website