



University of Maryland  
CENTER FOR ENVIRONMENTAL SCIENCE

Dear Colleagues:

As the situation regarding the novel coronavirus (COVID-19) changes, so too will the way we work, teach, and learn. One critical change that will affect the work for many of you is teleworking.

Consistent with the Governor's directive, UMCES employees will be moving to a telework environment. UMCES will officially be considered a teleworking environment by 5 p.m. on Friday, March 13, except for those deemed essential employees. Please make the appropriate preparations to work from home and touch base with your supervisor. If you find that you need to pick up essential belongings or material needed for teleworking after Friday, you must coordinate access to your facility from your Laboratory Director, or their designee in their absence, to be on campus.

Any leave-eligible, non-essential employee unable to telework will be placed on Administrative Leave with pay. The USM has put out a [guidance document](#) that modifies current telework policies during this period of COVID-19 threat.

As we go forward, there will doubtless be issues that need solving, and we'll need to make adjustments to policies and guidelines. In this very fluid situation, we won't have every answer, so we ask for your patience as we try to get issues resolved.

The most important thing is that we all do our part to keep ourselves, family, and community safe and healthy. We are fortunate to live in a state that is making science-based decisions to curb the spread the COVID-19. I thank you for your hard work and good judgment throughout these challenging times.

Kind regards,

Peter Goodwin